



**City of Laconia
Capital Improvements
Program Committee**

Thursday, October 13, 2022 - 6:30

PM

City Hall in the Armand A. Bolduc
City Council Chamber

1. CALL TO ORDER

2. ROLL CALL

3. RECORDING SECRETARY

3.1. Recording Secretary

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

4.1. Staff In Attendance

Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Planner Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. Draft Minutes

Draft minutes of October 6, 2022

Documents:

[10-6-22 DRAFT MINUTES.PDF](#)

6. PRESENTATIONS OF DEPTS

6.1. Budget Presentations

Proposals from the Water Department, and The Department of Public Works will be heard.

7. OTHER BUSINESS

8. REVIEW OF SCORING PROCESS

9. ADJOURNMENT

10/6/2022 - Minutes

1. CALL TO ORDER

Call to order: 6:38PM

2. ROLL CALL

Marc Haynes(City Council), Charlie St. Clair(Planning Board), Bruce Cheney (City Council), Jane LaRoche (Zoning Board), Scott McWilliams (Planning Board), Stacy Soucy (Planning Board), Michael Foote (Zoning Board)

3. RECORDING SECRETARY

3.I. Recording Secretary

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

4.I. Staff In Attendance

Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Planner Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.I. Acceptance Of 9-22-2022 Minutes

Motion by B. Cheney to approve the minutes of the September 22 meeting as written, seconded by J. LaRoche. All in favor

6. PRESENTATIONS OF DEPTS

7. Budget Presentations

Captain Allan Groton, representing the Laconia Police Department presented this year's CIP requests. During his presentation, he remarked that the requests for items PD1 (Police Vehicles), PD2 (Police computer server) and PD4 (Police enclosed impound building) were of particularly high importance. He noted that the computer server would make it possible for the department to receive important data about suspects rapidly while in the field, which would enhance officer safety and effectiveness. Regarding the storage building, he said that currently, evidence in outdoor impound was exposed to sun and the weather, which have corrosive effects on evidence such as the usability of items that had been stolen, as well as the viability of such evidence s blood that can be destroyed when exposed to sun and heat.

Jason Ellington, representing the Laconia Fire Department presented this year's CIP requests. He reminded the Board that the numerical order of the requests did not represent their level of importance. During the presentation, he remarked that items FD1 (Replace Wiers ladder truck), FD2 Replace Engine 2), FD9 (Purchase 48 "Bail Out" Fire Fighter Escape systems) FD11 (Purchase 48 complete sets of Fire Fighter Protective Equipment) were particularly important.

He noted that both FD1 and FD2 would replace fire trucks that were 24-33 years old, saying that next year they could both be fitted with antique plates, and that even finding replacement parts was a problem, and maintenance on the aged trucks (bought used) was a constant issue. He spoke of the importance of having enough sets of gear for each fire fighter was extremely important, representing a safety issue that could save lives- and that the bail out system would additionally add a layer of safety for the men and women who serve the City.

Amy Lovisek (department head) and Matt Mansur, Assistant Director, representing the Department of Parks and Recreation presented their CIP requests. They noted that items 1-9 were listed in the order of importance, demonstrating the fading of the track, and the cramped conditions of the existing storage maintenance building, and dilapidation of the storage currently on the state school property, as well as the degraded condition of some of the park equipment (now approaching 30 years old), the poor conditions at Bond Beach, and Gale Avenue. They demonstrated the capabilities of the requested commercial turf care equipment, noting that it would be a great benefit to the employees who were now spending a lot of time doing what this machine could easily do. Siting the recent incident of hate graffiti in Opechee Park, mentioned the current lack of surveillance cameras, and the need for such, among other security needs.

8. OTHER BUSINESS

8.1. Election Of Officers

Michael Foote nominates Stacy Soucy for Chairman, seconded by Jane LaRoche, all in favor.

9. ADJOURNMENT

Motion by M. Foote to adjourn, seconded by S. McWilliam, all in favor. Meeting adjourned at 9:33PM